



BRISBANE CITY COUNCIL

DRAFT

ACTION MINUTES

MAY 21, 2012

BRISBANE CITY HALL, 50 PARK PLACE, BRISBANE

CALL TO ORDER – FLAG SALUTE

Mayor Lentz called the meeting to order at 7:31 p.m. and led the flag salute.

ROLL CALL

Councilmember's present:	Conway, Miller, O'Connell, Richardson, and Mayor Lentz
Councilmember's absent:	None
Staff present:	City Manager Holstine, Administrative Services Director Schillinger, City Clerk Spediacci, City Attorney Toppel, Police Chief Macias, Community Development Director Swiecki, Financial Services Manager Cooper, Fire Chief Myers

ADOPTION OF AGENDA (Deletions, Additions, Changes and Adoption)

CM Richardson asked that the meeting be closed in memory of Moira Lukas.

CM Richardson made a motion, seconded by CM Conway, to adopt the agenda as amended. The motion carried unanimously by all present.

PROCLAMATION PRESENTATION

A. Proclamation recognizing May 20-26, 2012 as National Public Works Week

Mayor Lentz read the proclamation and presented it to the members of the Public Works Department that were present. Councilmembers thanked the members of the department for their hard work and dedication.

B. Human Investment Project (HIP) Housing Programs

Laura Fanucchi, Associate Director of HIP Housing gave a presentation outlining the many services that HIP Housing provides to residents of San Mateo County.

After Councilmember questions, they thanked Ms. Fanucchi for her informative presentation and for the services that her organization provides.

ORAL COMMUNICATIONS NO. 1

There were no members of the public wishing to speak.

CONSENT CALENDAR

CM Miller asked to remove item A from the Consent Calendar.

B. Sierra Point Lighting and Landscaping District

- 1. Adopt Resolution No. 2012-06 appointing attorney for the Sierra Point Landscaping and Lighting District for the Fiscal Year 2012-2013**
- 2. Adopt Resolution No. 2012-07 appointing engineer for the Sierra Point Landscaping and Lighting District for the Fiscal Year 2012-2013**
- 3. Adopt Resolution No. 2012-08 describing improvements and directing preparation of engineer's report for the Sierra Point Landscaping and Lighting District for Fiscal Year 2012-2013**

CM Conway made a motion, seconded by CM Miller, to adopt Consent Calendar Item B as proposed. The motion was carried unanimously by all present.

A. Approve City Council Minutes of May 7, 2012

CM Miller proposed changes to the wording in paragraph two under Item A of Old Business. He then made a motion, seconded by CM Conway, to approve the minutes as amended. The motion carried unanimously by all present.

NEW BUSINESS

A. Acknowledge receipt of City of Brisbane Budget for Fiscal Year 2012-2013

Councilmember acknowledged receipt of the annual budget.

BUDGET WORKSHOP

A. Receive Presentation on Budget Overview – Revenues and Expenditures and long-term projections

City Manager Holstine and Administrative Services Director Schillinger gave a presentation outlining the proposed budget and the process for Councilmember review.

After Councilmember questions and clarifications, they gave direction to staff on the upcoming budget presentations and the further budget review.

STAFF REPORTS

A. City Manager's Report on upcoming activities

City Manager Holstine updated the Councilmembers on the successful fundraising efforts by the Mothers of Brisbane for the partial funding of the Community Park Playground Equipment.

MAYOR/COUNCIL MATTERS

A. Subcommittee Report

Councilmember updates were given on the Successor Agency and the Brisbane Oversight Board, the C/CAG meeting, the High Speed Rail status, the North County Fire Authority and ALS Meeting, the Economic Development Subcommittee Meeting, the Brisbane Baylands Community Advisory Committee Meeting, and the LAFCO investigation of the Mosquito Abatement District.

B. Creation of a Council Subcommittee on Sierra Point Design Guidelines

After some discussion, CM Richardson made a motion, seconded by CM Miller, to appoint CM O'Connell and Mayor Lentz to the Subcommittee.

ORAL COMMUNICATIONS

ADJOURNMENT

At 11:08 p.m. the meeting was adjourned in memory of Moira Lukas.

Sheri Marie Spediacci, City Clerk